Mayor Kristen Brown called a regular meeting of the City Common Council to order at approximately 6:00 P.M. in the City Council Chambers.

## I. Meeting Called to Order

- A. Opening Prayer was given by George Denholm with St. Peter's Lutheran Church.
- B. Pledge of Allegiance was led by Mayor Brown.
- C. Roll Call was taken. Ryan Brand, Frank Jerome, Frank Miller, Tim Shuffett, Aaron Hankins, and James Lienhoop were present. Dascal Bunch was absent.
- D. Tim Shuffett made a motion to approve the minutes as presented from the City Council meeting of January 7, 2013. Frank Miller seconded the motion. Motion passed by a vote of six (6) to zero (0).

## II. Unfinished Business Requiring Council Action

None.

## **II. New Business Requiring Council Action**

A. Reading of a Resolution entitled "RESOLUTION NO. RESOLUTION AUTHORIZING THE MAYOR AND THE CLERK-TREASURER TO EXECUTE STATEMENT OF BENEFIT FORMS IN CONJUNCTION WITH AN APPLICATION FOR TAX ABATEMENT IN A PREVIOUSLY DESIGNATED ECONOMIC REVITALIZATION AREA PURSUANT TO INDIANA CODE 6-1.1-12.1-7." (Tipton Park Offices, Inc.) Chris Schilling, Communications and Program Coordinator, along with Barry Sullivan from Franciscan, and Brant Wright, with Bose McKinney & Evans, presented this tax abatement and requested this be tabled until the February 19, 2013 council meeting. Kelly Benjamin, City Attorney, explained the city was trying to determine if the Economic Revitalization Area (ERA) was established prior to calendar year 2000. If the ERA was established prior to 2000 the Council could designate a 3, 6 or 10 year abatement option. If the ERA was established after 2000, City Council has the option of allowing an abatement up to 10 years (1-10), if they choose to approve the abatement. It was determined this ERA was passed in 1984, Resolution 12-1984. Therefore, the City Council has the option of a 3, 6 or 10 year abatement, if they so choose. The Council did not receive this information until 4:45 p.m. today and it was agreed a continuance to review the documents was necessary. Frank Jerome made a motion to table this tax abatement until February 19, 2013. Frank Miller seconded the motion. Motion passed unanimously with a vote of six (6) to zero (0).

- B. First Reading of an Ordinance entitled "ORDINANCE NO.\_ AN ORDINANCE AMENDING THE FLOOD HAZARD AREA STANDARDS OF THE COLUMBUS & BARTHOLOMEW COUNTY ZONING ORDINANCE FOR THE JURISDICTION OF THE CITY OF COLUMBUS." Jeff Bergman, Planning Director, presented this Ordinance and included a power point presentation detailing the recommendations from the Columbus and Bartholomew County Flood Regulations Study Committee. The recommendations and proposed ordinance were presented to the Columbus Plan Commission who gave a unanimous favorable recommendation to the Council on adopting the changes to the flood hazard area standards. Jeff presented a brief overview of the five (5) ongoing flood related projects in the city and the county. The Flood Regulations Study Committee was a joint city/county initiative who put together a mission statement for regulations that deal with future development in floodplains. Jeff explained the committee made four (4) recommendations that relate to regulations as follows: 1) the City of Columbus and Bartholomew County should prohibit all development in the floodway. 2) The City of Columbus and Bartholomew County should prohibit new critical and especially floodsensitive facilities from locating in the 500 year floodplain. 3) The City of Columbus and Bartholomew County should make facilities that are potentially harmful to water quality and public health as a result of flooding, conditional uses in the 500 year floodplain. 4) The City of Columbus and Bartholomew County should support the continued viability of buildings and uses in the 500 year floodplain, including the floodway, that are legal nonconforming ("grandfathered"). Jeff stated the first three recommendations are an increase in regulation to what is currently in place by local standards, FEMA standards and Department of National Resources. Much discussion followed. Frank Miller asked why streets, roads and bridges were exempt from the floodway. Jeff explained the committee discussed infrastructure and suggested the city and county should take special notice to those areas in the future. Tom Heller, 410 6<sup>th</sup> Street, questioned where the flood mitigation efforts stand. Jeff said this is being addressed through the Comprehensive Management Plan with Christopher Burke. David Barker of Columbus expressed concern that tightening up the regulations may not be the best solution in a community that doesn't have a lot of land. Jeff Bergman stated the city has regulations for elevation for new homes being built in the 500 year floodplain. Frank Miller asked if the proposed revisions would affect the flood insurance program. Jeff explained a proactive approach with increased regulation could ultimately result in a discount in insurance premiums. Frank Jerome made a motion to pass the first reading and place in proper channels. Frank Miller seconded the motion. Motion passed by a vote of five (5) to one (1). Aaron Hankins voted nay.
- C. First Reading of an Ordinance entitled "ORDINANCE NO.\_\_\_\_, 2013, AMENDED FROM ORDINANCE NO. 31, 2012, AN ORDINANCE FIXING SALARIES AND WAGES OF OFFICERS AND EMPLOYEES OF THE CITY OF COLUMBUS, INDIANA FOR CALENDAR YEAR 2013." Jeff Logston, Director of Operations and Finance, presented this ordinance and explained the three (3) personnel grouping changes on this Ordinance. The first organizational item discussed was the open position of an Animal Care Services Officer, which would be restructured to create a new position as Animal Care Services General Manager. The plan would also include revising the current Manager position to Enforcement Manager and retaining the three (3) remaining Animal Care Officers. Jeff explained the Enforcement Manager would be in charge of the management of the officers and enforcement of the care side out in the field. The General Manager would be in charge of the facility, outreach

efforts, fundraising, new programs, and budgetary items. There is a salary difference between an officer level and the proposed new General Manager; however, there would be no budgetary impact in 2013. The officer position remains unfilled and it would take some time to hire a General Manager, so there would be a sufficient amount of budgeted money to offset the difference. Beginning 2014 the difference in pay of approximately \$13,000.00 would be reflected in the ongoing budget. Mayor Brown praised the efforts of the Animal Care Services Department and the desire to keep making progress at the shelter. Frank Jerome questioned who would have the lead position in the department. Jeff stated the General Manager would have the uppermost position. Mike Myers of Flintwood Drive asked for clarification on the two manager positions. Discussion followed.

Jeff Logston stated the next personnel change is on behalf of the Police and Fire Departments as it relates to the Public Information Officers. The current salary ordinance has a Public Information Officer in both departments. Matt Myers is the Public Information Officer for the Police Department and has been assisting the Fire Department for consistent messaging and community awareness. The current Fire Department Public Information Officer has not been operating in that role and is currently on medical leave. The requested organizational change would consist of only one Public Safety Public Information Officer for the two departments. The Public Safety Public Information Officer position would be added to the Police Department and the Public Information Officer position would be removed from the Fire Department. The current Fire Department Public Information Officer would take a position as Firefighter since there are openings due to retirements. The headcount for the Fire Department Public Information Officer would be transferred to the Police Department. The difference in salary between the Police and Fire positions is only \$800.00. Salary for Matt Myers as the new Public Safety Public Information Officer would remain the same. Discussion followed.

Jeff Logston explained the next change includes the Planning Department and the Community Development Department. The Planning Department has a position of Zoning Enforcement Coordinator which has recently been vacated. Discussions with Jeff Bergman and the Planning Department determined that this is actually a county responsibility which has been handled by the city. Jeff stated there have been discussions with county officials in taking the zoning enforcement role back, as it falls under their umbrella as a county function. Jeff Bergman explained that a joint city/county Planning Department, housed in the city, provides planning services for both the city and the county. Similarly, a joint city/county Code Enforcement Department, housed in the county building, provides code enforcement and building services for city and county. Mayor Brown stated the county officials understand this is their responsibility. Jim Lienhoop questioned what wasn't getting done in previous years in order for the city to create this position several years ago. Discussion followed. Jeff Bergman commented there are coordination efforts with the county that will need to be established in order to make sure services will be completed. Jeff Logston proposed that the Enforcement Coordinator position not be filled and that headcount be moved to Community Development Department as a newly created position of Manager of Community Development. The Manager would work with the business community on tax abatements, local incentive programs, assist on the Business Advisory Council for Small and Medium Businesses, and partner with the Economic Development Board. The Director of Community Development will deal with the people

community side, such as safe, affordable and available housing initiatives, housing need assessments, grant applications, and State Street corridor. Mayor Brown spoke about the many responsibilities of a Community Development Department and the tremendous amount of work to be done. Tim Shuffett inquired about the Enforcement Coordinator salary, which is a range of \$31,524.00-\$45,035.00. Jeff stated the total maximum pay of the Enforcement Coordinator and the Community Development Director is \$114,370.00. The total amount of payment for the Community Development Director and Manager positions would not exceed the available amount of \$114,370.00. Much discussion followed. Tom Heller does not want enforcement services diminished. David Barker asked about the duties of a new Community Development position. Mike Myers suggested this position would emphasize the people side of Community Development, such as housing issues. Rovene Quigley commented that the city needs tougher zoning for enforcement of trash on properties. Frank Miller questioned if the Columbus Economic Board has seen the proposed job description. Jason Hester, Columbus Economic Development Director, said he has been briefed on this position. Much discussion followed.

Jeff Logston stated there is one other clerical change to the Community Development Department. The part-time position entitled Special Events Coordinator did not receive the three percent (.03%) raise given to city employees. The rate would go from \$13.09 to \$13.48 per hour.

Ryan Brand stated he has concerns about making a commitment about a salary and then trying to retain 'A' players by having to make adjustments to the Salary Ordinance. Discussion followed. Mayor Brown explained she is trying to use current headcount, without increasing pay to fund the positions she feels will best serve the city. She said salary variations will depend on qualifications of the candidates. Frank Jerome made a motion to pass the ordinance and place in proper channels. Tim Shuffett seconded the motion. Roll call was taken.

Dascal Bunch – absent Ryan Brand – nay Frank Jerome – aye Frank Miller – nay Tim Shuffett – aye Aaron Hankins – nay Jim Lienhoop – nay

Motion did not pass with a vote of two (2) in favor and four (4) opposed. Jim Lienhoop made a motion to withdraw the vote so the ordinance before the Council could be amended. Ryan Brand seconded the motion to withdraw. Motion to withdraw the vote passed unanimously, with a vote of six (6) to zero (0). Jim Lienhoop made a motion to amend the salary ordinance presented by deleting the position of Manager of Community Development. Jim's motion included the comment that the Enforcement Coordinator position would remain as currently on the ordinance. Frank Jerome seconded the motion to amend the salary ordinance. Motion to amend passed with a unanimous vote of six (6) to zero (0). Jim Lienhoop made a motion to approve the first reading of the amended ordinance and place in proper channels. Ryan Brand seconded the motion. Motion passed by a vote of five (5) in favor and one (1) opposed. Aaron Hankins voted nay.

D. First Reading of an Ordinance entitled "ORDINANCE NO.\_\_\_\_\_, 2013, AN ORDINANCE PROVIDING FOR THE TRANSFER OF FUNDS BETWEEN DEPARTMENTS FOR THE BUDGET YEAR 2013." Jeff

Logston explained this is a fund transfer for the Fire Department headcount to Police Department headcount. He stated the other item reflected in this ordinance is the transfer of funds from the Planning Department to Community Development; however, based upon the previous motion by the Council this portion should be stricken. Jim Lienhoop made a motion to amend the ordinance to delete the transfer from the Planning Department to the Community Development Department in the amount of \$48,747.00, including deletion of the paragraph as follows: be it further ordained, that a transfer of an appropriation from the Planning Department, Personal Services category to the Community Development Department Personal Services category in the amount of \$48,747 is hereby authorized. Ryan Brand seconded the motion to amend the ordinance. Motion to amend passed unanimously. Jim Lienhoop made a motion to pass on first reading and place in proper channels the ordinance as amended. Ryan Brand seconded the motion. Motion passed with a unanimous vote of six (6) to zero (0).

## **IV. Other Business**

- **A.** Standing Committee and Liaison Reports –none.
- **B.** Discussion Items:
  - 1.) Ethics Ordinance Kelly Benjamin, City Attorney, discussed that this ordinance has been revised several times due to changes from Council and city officials. Kelly asked if the Council had any other suggestions or comments. Frank Miller suggested establishing a subcommittee to discuss a list of questions from the Council. It was agreed that once the subcommittee has had an opportunity to meet with Kelly regarding their questions then this would be revisited as a discussion item.
  - 2.) Code of Conduct Resolution Kelly Benjamin
  - 3.) Additional Appropriation (road salt) Jeff Logston stated that due to several snow events an additional appropriation will be added to the agenda for the February 19, 2013 Council meeting. Bryan Burton, Street/Recycling Supervisor, stated additional funds of approximately \$120.000.00 are needed.
- C. Next regular meeting is scheduled for Tuesday, February 19, 2013 at 6:00 o'clock P.M. in City Hall.
- D. Ryan Brand made a motion to adjourn the meeting. Tim Shuffett seconded the motion. Motion passed by a vote of six (6) to (0). The meeting adjourned at approximately 8:56 P.M.

Attest:	