

The Utility Service Board met Thursday, April 18, 2013, at 11:30 a.m., in the board room at the service center at 1111 McClure Road chaired by Barry Turner. Other board members present were: Clayton Force, Greg Lacy, Cheryl McAvoy and new board member, Nancy Ann Brown. Also present were: Keith Reeves, Director; Dale Langferman, Manager of Finance & Business Operations; Ed Bergsieker, Manager of Engineering; Garry Pugh, Manager of Wastewater Operations; Melinda Burton, Executive Administrative Assistant; and Stanley Gamso, Attorney.

VISITORS

Jason Chopp, Strand & Associates; and Pat Zaharako, Columbus resident

Chairman, Barry Turner welcomed Nancy Ann Brown as a new board member. Nancy Ann was appointed to replace Mark Gerstle, who resigned from the board in March.

MINUTES

Cheryl McAvoy made the motion to approve the minutes from March 14, 2013, as prepared. Clayton Force seconded the motion and the vote was unanimous.

COMPREHENSIVE SAFETY PLAN

Keith Reeves presented the Lock-Out, Tag-Out Program and the Confined Space Entry Program as the last two pieces of the Comprehensive Safety Plan for Columbus City Utilities. After board approval of the CSP, Keith reported he would work with the City Personnel Committee for approval.

During discussion, board members requested two changes in the wording regarding the time frame to report employee injuries. Members also requested an index be added to the plan.

Staff recommended board approval of the entire plan which included the previously presented Forklift Safety Program and the Hazardous Material Communication Program.

Cheryl McAvoy made the motion to approve the Comprehensive Safety Plan with the requested changes made in the wording pertaining to employee injuries and with an index added to the plan. Greg Lacy seconded the motion and the vote was unanimous.

PARTIAL RELEASE OF RETAINAGE – WALESBORO LIFT STATION

Ed Bergsieker reported the project has passed substantial completion and is operational.

Staff recommended the bulk of the project be declared substantially complete and allow a partial release of retainage in the amount of \$175,121.42.

Cheryl McAvoy made the motion to declare the Walesboro Lift Station project substantially complete and authorized a partial release of retainage in the amount of \$175,121.42. Greg Lacy seconded the motion and the vote was unanimous.

SUMMER SEWER ALLOWANCE

Chairman, Barry Turner asked to discuss the summer sewer allowance program, which is set by ordinance, and runs from June through September of each year. Many customer concerns arose last year due to the unexpected dry weather in May, and the board eventually approved a one-time only credit for May 2012 usage, without making changes to the existing ordinance. In order to avoid issues this year, customers will soon see a bill stuffer as a reminder of the time period for the sewer allowance. Keith Reeves reported this information will be posted on the CCU web page and on the City's web page as well. Keith will also issue a press release if we begin to see unseasonably dry weather again.

No action.

CLAIMS

The April wastewater claims were presented for approval.

Greg Lacy made the motion to approve the April wastewater claims. Nancy Ann Brown seconded the motion and the vote was unanimous.

The April water claims were presented for approval.

Cheryl McAvoy made the motion to approve the April water claims. Clayton Force seconded the motion and the vote was unanimous.

FINANCE REPORT

The financial written report was presented.

MANAGER OF ENGINEERING REPORT

The Engineering written report was presented.

MANAGER OF WASTEWATER OPERATIONS REPORT

The Wastewater Operations written report was presented.

DIRECTOR'S REPORT

The Director's written report was presented.

APRIL MEETING

The next regular meeting will be Thursday, May 16, 2013, at 11:30 a.m., in the board room at the Service Center.

ADJOURNMENT

The meeting adjourned at 12:18 p.m.

Barry Turner, Chairman
UTILITY SERVICE BOARD

Greg Lacy, Secretary
UTILITY SERVICE BOARD