

The Utility Service Board met Thursday, March 20, 2014, at 11:30 a.m., in the board room at the service center at 1111 McClure Road chaired by Barry Turner. Other board members present were: Nancy Ann Brown, Clayton Force and Greg Lacy. Also present were: Keith Reeves, Director; Dale Langferman, Manager of Finance & Business Operations; Ed Bergsieker, Manager of Engineering; Garry Pugh, Manager of Wastewater Operations; Melinda Burton, Executive Administrative Assistant; and Stan Gamsso, attorney.

VISITORS

Darren Wells, GRW Engineers; Jason Chopp, Strand and Associates

EXECUTIVE MINUTES

Nancy Ann Brown made the motion to approve the minutes from the executive session on February 20, 2104, as prepared. Clayton Force seconded the motion and the vote was unanimous.

REGULAR MINUTES

Nancy Ann Brown made the motion to approve the minutes from February 20, 2014, as prepared. Clayton Force seconded the motion and the vote was unanimous.

APPROVAL CREDIT/DEBIT CARD POLICY – TABLED FROM FEBRUARY 2014

Dale Langferman worked with Stan Gamsso to present the final version of the Credit/Debit Card Policy. Dale will make contact via phone with the six customers that will be affected by this new policy and also mail a copy. In addition, the new policy will be posted at the counter for all customers.

Nancy Ann Brown made the motion to approve the Credit/Debit Card Policy with an effective date of June 1, 2014. Greg Lacy seconded the motion and the vote was unanimous.

SHOPPES AT RIVER BEND – PLAN APPROVAL

Plans were submitted by Independent Land Surveying, Inc. for Cornerstone Development of Columbus for construction of water and sewer extensions to serve Shoppes at River Bend. They are in compliance with accepted standards.

Staff recommended approval of the design plans and specifications subject to standard conditions.

Clayton Force made the motion to approve the plans for water and sewer extensions for Shoppes at River Bend. Nancy Ann Brown seconded the motion and the vote was unanimous.

THIRD STREET LIFT STATION RELOCATION & REPLACEMENT AND SANITARY SEWER IMPROVEMENTS – APPROVAL OF ENGINEERING COSTS

At the February USB Meeting, the board requested more information in regards to the costs associated with the 3rd Street Lift Station Relocation and Replacement and Sanitary Sewer Improvements for the engineering services associated with the Phase 1 of the project which is Design Study and Site Acquisition. This information was sent to board members via email on March 18, 2014. GRW's projected fee for the initial phase of the project is \$31,500, based on the man hours they predict will be involved in this study.

Ed Bergsieker explained this is only a projected fee due to unforeseen costs that might be associated with one, or any of the sites being analyzed. Staff recommended approval of the contract for the projected cost of \$31,500 for Design Study and Site Acquisition.

Nancy Ann Brown made the motion to allow staff to sign the contract with GRW for a projected cost of \$31,500 for the Design Study and Site Acquisition of the Third Street Lift Station Relocation & Replacement and Sanitary Sewer Improvements Project. Clayton Force seconded the motion and the vote was unanimous.

CLAIMS

The March water claims were presented for approval.

Clayton Force made the motion to approve the March water claims. Nancy Ann Brown seconded the motion and the vote was unanimous.

The March wastewater claims were presented for approval.

Nancy Ann Brown made the motion to approve the March wastewater claims. Clayton Force seconded the motion and the vote was unanimous.

FINANCE REPORT

The financial written report was presented.

MANAGER OF ENGINEERING REPORT

The Engineering written report was presented.

MANAGER OF WASTEWATER OPERATIONS REPORT

The Wastewater Operations written report was presented.

DIRECTOR'S REPORT

The Director's written report was presented.

A copy of the Columbus City Utilities 2013 Annual Report was distributed. In planning for the State of the City Address to be presented on April 15, 2014, Mayor Kristen Brown had requested all departments prepare an Annual Report. Keith Reeves has submitted the report for the Utilities.

An inquiry was made regarding the status of the Driftwood contact. Keith Reeves reported that he has not received any written requests from the Driftwood Board as agreed upon at the December 2013 USB meeting.

An inquiry was made in reference to the status of the investigation into the possibility of increasing some of our fees. This was initiated from the request made at the February 2014 USB meeting by Mark Mouser who asked that we raise our sewer deposit. Dale Langferman reported that he is working to gather information from other Utilities in this area, surrounding counties and other cities.

APRIL MEETING

The next regular meeting will be Thursday, April 17, 2014, at 11:30 a.m., in the board room at the Service Center.

ADJOURNMENT

The meeting adjourned at 12:19 p.m.

Barry Turner, Chairman
UTILITY SERVICE BOARD

Greg Lacy, Secretary
UTILITY SERVICE BOARD