

Technology Advisory Committee

Meeting Minutes

March 8, 2012

The Technology Advisory Committee met on March 8, 2012 in City Hall, Council Chambers.

I. Call to Order

The meeting was called to order at 10:30 a.m.

II. Roll Call

<input checked="" type="checkbox"/> Chris Price – Chair	<input checked="" type="checkbox"/> Jason Tracy	<input checked="" type="checkbox"/> Debra Steele
<input type="checkbox"/> Mike Jamerson	<input checked="" type="checkbox"/> Mark McHolland	<input checked="" type="checkbox"/> Georgia Miller
<input checked="" type="checkbox"/> Ron Latta	<input checked="" type="checkbox"/> Jim Hartsook	

Invited Guests:

Other Attendees:

Brent Engle, Community IT Executive
Stan Gamsco, Counsel
Tony Walton, Smithville Digital

III. Review of minutes from February 9, 2012 meeting.

There was no discussion, Ron moved and Mark seconded a motion to approve same. Following unanimous voice vote the minutes were approved.

IV. Continuing Business

a) Invoice Review

Counsel's invoice for services was presented for consideration and approval. There being no discussion, Ron moved and Deborah seconded, and following voice vote the invoice was approved unanimously for payment.

b) Smithville Update – Tony Walton

The monthly check was presented to the Clerk's office yesterday.

No new contracts have been signed but three (3) new proposals have been

submitted to clients for consideration.

Smithville has commenced offering a new small office/business office product. So far, they experienced a lot of customer interest.

There was a general discussion about installation of fiber the conduits and installation of conduits in new subdivisions and developments. Brent was asked explore same with the City Engineers Office.

c) City IT Update – B. Engle

i. Brent reported that he would be having a meeting today with Mary Ferdon as her office will assume management responsibility for the city website governance.

ii. Brent met with the Mayor regarding his department's budget. Also he discussed with her the Information Service department's budget.

iii) The mayor wanted Brent to pass along to the TAC her compliments for all this Committees fine work.

iv) Brent has been tasked to examine and the AV equipment in the city hall conference rooms for possible updating.

v) The mayor also asked Brent to look into the usage of the PEG channels on cable for airing public meetings etc.

vi) Brent will act as the City representative to the Heritage Fund as it relates to the Heritage Fund's plan to develop a communication portal for the City.

vii) They mayor has asked Brent to assist in an investigation of a Reverse 911 system and use TAC funds to pursue same.

Brent committed to report on the above as developments occur.

d) Sub-Committee reports

i) CIO - C. Price

Chris reported there has been no developments since his last meeting, Awaiting answers from the City.

ii) Route Committee – B. Engle

Brent reported that there has been two response to the RFP. He committed to provide a recommendation in two (2) weeks.

The consensus was that a special meeting needed to be called for March 14, 2011 at 1:30 p.m. to review the results on Brent's analysis and to receive and adopt recommendations.

iii) Wireless Subcommittee – J. Tracy

Jason advised that the parties met last week. There was a general discussion regarding use of wireless, need for a City wide policy on the use of same. Brent was tasked to offer some recommendations as to a policy at the next regularly scheduled meeting.

V. New Business

Heritage Fund – C. Price

Chris offered a follow-up to his previous presentation the Committee. He met with Mayor Brown yesterday. The upshot of the discussion was that the TAC has been tasked to appoint a subcommittee to work with the IT Group of the City to develop an RFP to assist the Heritage Fund in the development of their community portal. Chris appointed Ron, Georgia and himself to the subcommittee. Brent will likewise be involved.

Conduit System Expansion

Chris wanted to reconstitute the Route Sub-Committee to further explore conduit expansion. The chairman appointed Jason, Ron and Mike to that SubCommittee.

VI. Call for Public Comments

None

VII. Adjournment

There being no further business the meeting was adjourned at 11:50 a.m