

Technology Advisory Committee

Meeting Minutes

May 12, 2011

The Technology Advisory Committee met on May 12, 2011 in City Hall, Council Chambers.

I. Call to Order

The meeting was called to order at 10:35 a.m.

II. Roll Call

<input checked="" type="checkbox"/> Chris Price – Chair	<input checked="" type="checkbox"/> Kent Anderson	<input checked="" type="checkbox"/> Oakel Hardy
<input checked="" type="checkbox"/> Mike Jamerson	<input checked="" type="checkbox"/> Mark McHolland	<input checked="" type="checkbox"/> Georgia Miller
<input checked="" type="checkbox"/> Ronald Latta	<input checked="" type="checkbox"/> Jim Hartsook	

Invited Guests:

Other Attendees:

Brent Engle, Community IT Executive
Stan Gamsso, Counsel
Andrew Brelage, Smithville Digital

Ron Latta was introduced and presented as a new member and sworn in. He will be replacing Audry Tyree.

III. Review of minutes from April 14, 2011 meeting.

There was no discussion, and * moved and * seconded a motion to approve same. Following a unanimous voice vote, the minutes were approved.

IV. Continuing Business

a) Invoice Review

Counsel's invoice for services was presented for consideration and approval. There being no discussion, Mark moved to approve and Mike seconded. Following a voice vote, the invoice was approved unanimously for payment.

b) Audit Update – Mark McHolland

Mark reported that Blue & Co. is awaiting additional information from Smithville. Andrew Brelage indicated that Smithville had received a request for additional information and was examining same.

Mark will follow up.

c) Smithville Update – Andrew Brelage

Andrew presented the monthly check to the chairman. He reported that they now have two (2) executed contracts since the last meeting: Toyota Industrial and Columbus Regional Hospital for 10 MB and 100 MB services and server services respectively.

Smithville's construction of the route to Taylorsville and Mount Healthy is now complete.

Presently Smithville has three (3) proposed contracts under review in the hands of prospective clients.

d) City IT Update – B. Engle

Brent reports that the City continues work with the website contractor for development of the City's revised website.

The phone system is mostly complete.

The wireless access point (WAP) for the transit building is to be installed today.

e) Subcommittee Updated

i) CIO Subcommittee – C. Price

No activity as yet. The chairman would prefer the Ordinance modification be completed before addressing this matter further.

ii) TAC Ordinance – K. Anderson

Kent reported the sub-committee met and revised the existing ordinance. He distributed a copy to the membership for consideration. A discussion of the ordinance followed.

Counsel was directed to submit a copy of the draft to the City attorney for consideration and approval.

The Chairman suggested that the Committee reconvene in special meeting May 27th at 1:00 p.m. to approve the draft and recommend forwarding same to the City Counsel for consideration and approval.

iii) Route Subcommittee – B. Engle

Brent stated that at the last meeting he was given the task of coming up with a comparison of the cost structure of Gehring's submission in the RFP. He reports that in 2006 the conduit installation was \$678,794.00 for 84,000 feet or \$8.10 per foot.

In 2009, the Multi-Route RFP was issued for four (4) routes and same were installed at \$13.89 per foot.

The 2011 bid from Gerhing for services for routes 1, 2 and 3 of the 2011 RFP was \$13.25 per foot.

He reported that the costs of the 2011 bid are in line with the 2009 bid but the project is not affordable.

There was a general discussion regarding the project and the cost of same. Andrew Brelage offered to have Smithville install conduit and fiber from Central to Washington Street at their cost.

Brent also had been asked at the previous meeting to consider the cost of wireless at various city sites. He advised that it would be necessary to conduct a site survey for City Hall and for Donner Center, but not for the Hamilton Center. The cost then to install wireless along with the site survey at the same locations would be \$55,000.00. He cautioned that this was merely a "guess-timate".

General discussion was then had regarding the overall build out plan and priority to consider wireless and contrast that with the funds available.

The consensus was that wireless service would be the most visible and offer the best leverage. Then there should be a re-prioritization of the routes in this year's RFP.

Mike moved and Georgia seconded a motion to recommend to the City that it adopt the installation of wireless in City Hall, Donner Center and the Hamilton Center. The motion was approved by unanimous voice vote.

Mark moved and Mike seconded a motion to change the priority of the route as listed in the 2011 RFP to make Route 3 a priority given available funds and potential customers as reported by Smithville so that the priority route is now Central to Washington Street along U.S. 31. The motion was approved by

unanimous voice vote.

Also, Oakel moved and Georgia seconded a motion to recommend to the City Council that the City appropriate additional funding to complete route 1 and 2 of the 2011 RFP as this was deemed a necessary and important part of the fiber route and was consistent with the TAC's overall strategic plan. Said motion was approved by unanimous voice vote.

V. New Business

Oak reported that TAC budget discussions will take place with the Mayor and the Treasurer on May 24, 2011. Final presentation to the City Council is scheduled for early July.

VI. Call for Public Comments

There were none.

VII. Adjournment

There being no further business the meeting was adjourned at 11:55 a.m.