

## Technology Advisory Committee

### Meeting Minutes

June 9, 2011

The Technology Advisory Committee met on June 9, 2011 in City Hall, Council Chambers.

#### I. Call to Order

The meeting was called to order at 10:35 a.m.

#### II. Roll Call

Chris Price – Chair

Kent Anderson

Oakel Hardy

Mike Jamerson

Mark McHolland

Georgia Miller

Ron Latta

Jim Hartsook

Invited Guests:

Other Attendees:

Stan Gamsso, Counsel

Andrew Brelage, Smithville Digital

#### III. Review of minutes from Minute from the May 12, 2011 monthly meeting and the May 27, 2011 Special meeting.

There was no discussion, and the minutes were approved.

#### IV. Continuing Business

##### a) Invoice Review

Counsel's invoice for services was presented for consideration and approval. There being no discussion, Georgia moved to approve, Mike seconded, and following voice vote, the invoice was approved unanimously for payment.

##### b) Audit Update – M. McHolland

The requested and outstanding data has now been delivered by Smithville to Blue & Company. Blue has committed to get a final report out before the next meeting date in August. Mark will forward same to the Committee as pre-reading material for the next

meeting.

There was a discussion regarding conducting a customer satisfaction survey and the best method to do so. A discussion followed regarding Smithville's qualifications and financial viability as a provider of services to the City.

Mike made a motion for the Audit Sub-Committee, consisting of Mark McHolland, Georgia Miller, and Mike Jamerson, to do the following for presentation at the August monthly meeting:

1. Review the results of the Blue & Co. audit for presentation;
2. Create a customer satisfaction survey;
3. Request of Smithville a Dunn & Bradstreet on their company.

Georgia seconded, and there being no discussion, the motion was approved unanimously.

c) Smithville Update – Andrew Brelage

Andrew presented the monthly Smithville check. He also presented the second quarter outage report. There were no outages. Report attached.

Smithville has the new contracts for services in the Walesboro area: One with Precision Tool for internet service and two contracts with TLS.

Smithville has presented five proposals to customers along U.S. 31 between Central and Washington Street. Of those five companies who received proposals, two have asked to receive contracts for review.

d) City IT Update – B. Engle

No report.

e) Subcommittee Updates

i. CIO Subcommittee – Chris Price

Nothing to report.

ii. TAC Ordinance Subcommittee – Chris Price

Chris reported that he and counsel attended the City Council meeting on Tuesday June 7. The Council suspended the rules of passage and approved the presentation of the ordinance with a minor change.

Chris suggested that the Committee should be prepared to discuss the Committees roles and activities at the August meeting in light of the enlarged authority provided by way of the new Ordinance.

iii. Route Subcommittee – B. Engle

Nothing to report

V. New Business

None

VI. Call for Public Comments

There were none.

VII. Adjournment

The July meeting will not be held. The next regularly scheduled meeting will be in August.

There being no further business the meeting was adjourned at 11:05 a.m.

