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City of Columbus

Applications can be picked up in the Personnel Office at Columbus City Hall, 123 Washington Street, Columbus IN 47201 or obtained online at www.columbus.in.gov on the Career Link. Applications can be submitted to humanresources@columbus.in.gov

Date of Request: December 7, 2017
Date Required: January 2, 2018
Department: Utilities, Wastewater Treatment Plant
Position Title: Wastewater Treatment Plant Operator
Name of Supervisor: Randall Duckworth, Manager of Wastewater Operations
Salary Range: Minimum \$ 13.26 Maximum \$ 25.50
Working Hours: Monday – Friday 11:00 pm – 7:00 am
FLSA: Non-Exempt
Type of Position: Full Time
Application Deadline: December 14, 2017

General Summary: General wastewater treatment plant operations along with some maintenance duties.

Specific Duties: Perform routine sampling of flows and treatment process. Perform control tests, calculations, interpret data. Perform laboratory tests related to the process control data. Check equipment, record flows, pressure and levels of process tankage. Computer data entry, monitor and record weather conditions. Perform other duties as needed.

Education and/or Qualifications: High School diploma or equivalent required. Desired applicants should have experience in the operation of wastewater treatment plants. Applicants with an equivalent combination of education, training, and relevant work experience, which provides the requisite knowledge, skills, and abilities for this position are preferred.

Licenses or Certifications: Must have a valid Indiana Driver's License and maintain it at all times. Must have a good driving record, sufficient to be covered by city insurance as a driver while on duty.

Supervisory Responsibility: None

Relationships Responsibility: Will be required to work in other departments as needed.

Working Conditions: Will be required to work in inclement weather.

Remarks: Must reside in Bartholomew County or an adjoining county within six (6) months of employment. This position is subject to the City's Drug and Alcohol Free Workplace Program which includes: pre-

employment testing, post-accident testing, reasonable suspicion testing, return-to-duty testing and follow-up testing.

Note: *This job description is intended to provide a general overview of typical general duties as well as the complexity of the work to be performed by this staff member. It is not intended as an exhaustive list of all duties, responsibilities, or specific tasks required of this person.*

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