

**COLUMBUS CITY UTILITIES
POSTING**

Department: Water Treatment Plant
Position: Laborer I
Reports To: Superintendent- Water Treatment
Supervises: N/A
Status: Exempt, Full-time
Payrate: \$14.61- \$21.92 per hour
Deadline: Interviews will start immediately--apply ASAP; deadline February 20, 2019. See www.columbus.in.gov/careers/ for application and how to apply

Duties:

1. Work independently and in teams to perform jobs, sometimes involving other crews, that may include outside contractors. Must entirely complete daily work orders with documentation.
2. Position requires individual to work Stand-by on a rotating basis and be called out any time after regularly work hours when necessary.
3. Perform manual labor consisting of: mowing, painting, cleaning, scraping, hauling, lifting, and other physically demanding activities based on assigned task. Must be physically fit.
4. Perform duties indoors and outdoors with exposure to a variety of weather conditions and environments.
5. Perform facility housekeeping (interior and exterior).
6. Operate a variety of equipment including forklift, tractor, well cleaning rig, in a safe and effective manner. Regularly check vehicles and equipment to ensure proper mechanical functioning.
7. WTP Laborer is required to work weeklong Stand-By-Operator shifts, which rotate each week based on the number of operators (i.e. 3 operators = 3-week shift rotations). Stand-by duties will be detailed by supervisor.
8. Incumbent must understand and follow IOSHA safety regulations such as, but not limited to, confined space entry, hazardous material handling, and temporary traffic control of a work site.
9. Takes all reasonable steps to maintain a safe work environment.
10. Communicates knowledgeably and effectively with supervisor and co-workers.

11. Understands hazardous communication and work under all job safety requirements.
12. Works with dangerous pressures of water mains and chemicals in potentially dangerous situations.
13. Climbs in and out of excavations or confined spaces as part of the work environment.
14. Ensures proper placement of warning, detour and related signs setting up safe work sites including: confined space entry, mechanical or electrical maintenance activities, excavations or sites involving traffic control.
15. Cleans assigned areas which include sweeping and general maintenance of work areas, both interior and exterior.
16. Regularly inspects vehicle and equipment to ensure proper mechanical functioning and maintenance and/or repairs to equipment are done.
17. Effectively communicates with public and other utilities, or their representatives. Must conduct him/herself professionally.
18. Safety conscious. Individual must have safety as the number one priority for him/herself. Must be well versed in OSHA requirements.
19. Required to work additional hours beyond the standard work week as mandated by the supervisor for projects that require specific scheduled timeframes.
20. Performs other duties as assigned by the Superintendent -Water Treatment.

Requirements:

1. Ability to exert physical effort in light to heavy work involving some lifting (at least 60 pounds), carrying, pushing, and pulling; ability to stoop, kneel, crouch, and crawl; ability to climb and balance; tasks require visual perception and discrimination.
2. Ability to operate a variety of automated facility equipment including equipment control panels, analytical devices in laboratories, and related appurtenances; Ability to operate a variety of automated office machines including copier, computer, telephone system, etc.
3. Activity expected: climbing, balancing, stooping, kneeling, crouching, crawling, reaching, standing, sitting, walking, pushing, pulling, lifting, fingering, grasping, talking, hearing and repetitive motions.
4. Ability to use keyboard/type, pay attention to detail, maintain accurate records, monitor equipment, and conduct detailed inspections.
5. Ability to tolerate and work effectively in inside and outside working conditions and exposure to noise, vibration, fumes, odors, dust, mists, gases, or poor ventilation.

6. Ability to use safety equipment including but not limited to a hard hat, safety vest, respirator, confined space safety harness, safety glasses and steel-toed shoes, depending on the task.
7. Ability to work either independently or as a member of a team.
8. Ability to understand hazardous communication and work within job safety requirements, including proper handling of hazardous chemicals in potentially dangerous situations.
9. Ability to understand and work within CCU's safety policies such as: confined space entry, hazardous material handling, work site safety, climbing and others.

Qualifications/Experience:

1. Minimum knowledge equivalent to a high school education.
2. Experience equivalent to one year in related field preferred.
3. Must be able to pass a fitness-for-duty evaluation after offer of employment extended prior to hire.

Licenses or Certifications:

1. Must have a valid Indiana Driver's License and maintain it at all times. Must have good driving record, sufficient to be covered by city insurance as a driver while on duty. Must be able to obtain Class B CDL within 12 months of hiring and maintain at all times.
2. Ability to achieve DSL Certification.

Remarks: Must reside in Bartholomew County or adjoining county within six (6) months of employment. This position is subject to the City's Drug and Alcohol Free Workplace Program which includes: pre-employment testing, post-accident testing, reasonable suspicion testing, return-to-duty testing and follow-up testing.

The City is an equal employment opportunity employer and offers employment opportunities to all persons without regard to race, color, religion, age, sex, sexual orientation, gender identity, national origin and veteran status.

The City does not discriminate against qualified individuals with a disability in regard to the application process, in hiring, advancement, or other terms conditions and privileges of employment and provides reasonable accommodations. Please contact City of Columbus-Human Resources for accommodations with the hiring process.

The City is an at-will employer and all duties and requirements may change at any time.