

2026 Invoice - City of Columbus Event Fees

Event Name:

Event Organization:

Event Date:

A. Closure Fee

Any Street - per block \$75

B. Traffic Control Equipment & Assistance Fee (as determined by the City)

Level One \$75 - (No Parking Signs, Cones, & Type 2 Barricades)

Level Two \$125 (No Parking Signs, Cones, Type 2s & Water Barricades)

Level Three \$225 (No Parking Signs, Cones, Type 2s, Water Barricades & Meridian Barriers)

C. Sanitation & Recycle Fee (as determined by DPW)

Level One \$75 (Delivery & Pick Up 5 Trash Toters & Recycle Bins)

Level Two \$125 (Delivery & Pick Up 6-12 Trash Toters & Recycle Bins)

Level Three \$225 (Delivery & Pick Up >12 Trash Toters & Recycle Bins - Sanitation Staff to remain)

D. Series Fee

Pay a one-time \$750.00 fee, which conveniently covers fees (A, B, & C above) for up to 6 multiple like events in one year.

E. Electrical Fee

Electrical Use per day \$75

Non-Refundable Event Fees Due

\$500 Security Deposit, if applicable

*Only one security deposit is required for multiple events in a year. It will be kept on file thru the last event.

*The security deposit is refundable provided no loss, damage or DPW cleanup is needed.

*The replacement cost of unreturned traffic control equipment may be deducted from the security deposit.

Please submit the following items (X):

***A Certificate of Insurance evidencing the required coverage, Additional Insured status, primary and non-contributory status, and waiver of subrogation. For more details, see pages 16-18 of the Event Planning Guide & Requirements.**

*Detailed Site Plan

*Storm Water Management Spill Response Plan for 4th Street Entertainment District

Payment - Cash, Check or Credit Card

*Pay in person at City Hall, 123 Washington Street, Finance Office 812-376-2510

*Pay online at www.columbus.in.gov/finance/ (Credit Card processing fee applies)

Customer Account Information:

Account Number - Enter the Name of the Event

Name - Person or Organization Paying

Service Address - Address of person/ organization paying

Purpose of Payment - Event Deposit? Event Fees? Both?